Meeting Minutes

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| To: | ITOC Committee Members |
| From: | Dustin Purinton, ITOC Staff |
| Re: | October 20, 2022 ITOC Meeting Minutes |
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Attendees:

Joan Borucki – Chair, Robert Holderness – voting members

Joyce Renison and Kevin Bewsey – ex-officio members

Meeting called to order at 4:00 pm and adjourned at 5:15 pm

Agenda Items:

1. Review and approve minutes from the August 18, 2022 meeting
	1. No Changes
2. Next steps ITOC members?
	1. Discussed how ITOC should go about recruiting new members. Possible avenues are the board and posting the positions more publicly, online.
	2. Discussed the importance of keeping continuity and momentum in the group. There has been significant progress made over the last few years.
	3. Discussed Joyce Renison continuing her membership role.
3. SCTMFP Annual Report.
	1. Discussed highlights of the staff report that went to the Board during the October 2022 meeting.
	2. Discussed the revenue generated vs expenditures and how that did not necessarily reflect unexpended contract authority.
4. Citizens Initiative Draft Workplan.
	1. Kevin discussed the presentation that is attached to the Agenda.
	2. The ITOC made the following comments:
		1. Consider setting the performance standards up front and then building the 5-year and annual program reporting to reflect the performance standards.
		2. Consider requiring reporting in advance of receiving funds to ensure compliance with required reporting.
		3. Consider a way of limiting administrative cost of the agency receiving funds to ensure the funding goes to the intent of the program.
5. Employee Benefits review.
	1. Discussed potentially contracting with a consultant for an independent review of the benefits provided to STA staff. Benefits have not been evaluated since 2003.
6. Executive Director summary of the September and October 2022 STA Board meetings and any current initiatives.
	1. September
		1. Local Partnership Program Applications and presentations.
			1. (County of Sacramento / SAC Regional Transit cross-jurisdiction project) and Rancho Cordova presented on their respective projects.
	2. October
		1. Local Partnership Program priority vote was taken. County of Sacramento / SAC Regional Transit project was ranked Number 1 and Rancho Cordova number 2.
7. Comments from the public - None